**J**esse **C**ollings

 **91 Longfellow Road, Waltham, MA 02453 – (617) 633-3410 –** **collings94@yahoo.com**

**Focus: Communications-Journalism-Broadcast Media**

Driven graduate with excellent communication skills and a wide range of different communicative abilities and knowledge of many different mediums. Keenly interested in establishing a professional reputation in the communications industry.

**Qualifications**

**Bachelor of Liberal Arts** Major: English with a concentration in Journalism, Massachusetts College of Liberal Arts

**Key Credentials**

* Reporting, editing and producing news stories
* Interpersonal communication
* Social Media skills and experience
* Experience with editing software such as AVID
* Data Entry, knowledge of Microsoft Office
* Graphic Design skills, deep knowledge of Adobe InDesign
* Leadership and management
* Basic photography skills
* On-air and live production experience
* Basic knowledge of Radio Production and Sound Recording

**Experience Summary**

* Spent the summer of 2015 as an intern for GateHouse Media, where I covered both news and sports for several newspapers. At GateHouse did everything expected of a full-time writer, including writing and editing stories for a weekly newspaper, taking photographs and videos and generating story ideas.
* Sports Editor for MCLA’s student newspaper *The Beacon* for five consecutive semesters. Wrote and edited stories, took photographs and managed a team of sportswriters.
* Interned during the Spring 2016 semester for MCLA TV, where I wrote, directed, edited and produced different packages. Also served as television commentator for school athletic events.
* Had own student-run radio show during 2014-2015 academic year, utilized basic radio skills such as the use of a sound board, running PSA’s, creating playlists and talking on-air.

**Employment Synopsis**

**MCLA Sports Television Intern,** *Massachusetts College of Liberal Arts*, North Adams, MA 1/16-5/16

**GateHouse Media News and Sports Intern,** *GateHouse Media*, Concord MA, 6/15-8/15

**Residence Area Security Monitor,** *Massachusetts College of Liberal Arts,* North Adams, MA 8/14-5/15

**Intramural Referee,** *Massachusetts College of Liberal Arts,* North Adams, MA 8/14/-5/15

**Mail Clerk,** *National Multiple Sclerosis Society Greater New England Chapter,* Waltham, MA 4/09-8/14